

08.22.21

Hello Parents and Guardians of Herndon Magnet School Students, this is Tom Thomas, Principal of Herndon Magnet School with Herndon Highlights for the Week of August 23, 2021.

- The Herndon Faculty and Staff are excited about seeing our students tomorrow. It is going to be not only an exciting year but also a great year!
- If at all possible, please start your student on their regular transportation routine tomorrow, August 23, 2021. Please go to the Herndon website and print and fill out the Mode of Transportation form. Please have your child give it to his or her homeroom teacher in the morning.
- For those who will be car riders, we will do the same thing we did last year. A-Wing students (Grades K-2) and any of their siblings no matter what grade will drop off and pick up at the turnaround by A-Wing and the cafeteria. Students in grades 3-8 who do not have a sibling on A-Wing will drop off and pick up in front of the school. Car Riders who will be eating breakfast need to arrive by 7:40 am. This will also be the time we begin letting car riders out. This time may have to be adjusted depending on the number of car riders and the traffic. Please be patient with us the first weeks of school as we get into a smooth routine.
- Please know that Herndon buses have the right of way. Please yield to all buses and do not block the bus entrance and exit. If having to wait on Gamm Road, please pull as far and as safely as you can on to the grass.
- All students (Pre-K to 12<sup>th</sup> Grade) attending Caddo Parish Schools and all faculty/staff of Caddo Schools must wear a mask on campuses. They cannot attend any classes without a mask. You may want to send extra masks with your students in a labeled Ziplock bag.
- Students are encouraged to bring a water bottle from home each day. Students will be able to refill their bottles throughout the school day.
- We will be using Payforit.net to pay class fees. Instructions for using Payforit can be found on the Herndon website. I know there is a small convenience fee, but paying online helps us keep fees straight and students are not bringing cash or checks to school. This also saves valuable instruction time. Class fees are due by September 17. If you have any trouble with Payforit or have questions about it, please call Mrs. Johnson at 221-7676.
- Please visit the Herndon website for more information, including a Back to School Update Video from me and the school calendar.
- Once again, I cannot adequately describe how excited I am to see the 2021-2022 Hawks, and how much I appreciate the love and support you show the Herndon Faculty/Staff, especially during difficult times.

A transcript of this call can be found at [www.herndonmagnetschool.com](http://www.herndonmagnetschool.com). Thank you and have a wonderful evening! ID #: 185993